

# REQUEST FOR FUTURE AGENDA ITEM

DATE: \_\_\_\_\_

If you have a specific topic that you would like the City Council to discuss at a future meeting, please list your name, address, telephone number, and the specific topic. The item will be reviewed and possibly scheduled for a meeting, or forwarded to the Mayor for forwarding to appropriate department for handling. City staff will contact you to let you know the date and time if topic is set on a future council agenda.

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Alternative Phone: \_\_\_\_\_

Note: Since we may need to get in touch with you to confirm all or part of this form, we cannot guide action on this request unless you fill in either the phone or email address fields.

Briefly Describe the Requested Topic:

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**For Administrative Purposes:**

Date Requested Received: \_\_\_\_\_ Received by: \_\_\_\_\_

Action Taken: \_\_\_\_\_

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Follow-Up Needed: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_